

Valley of Coudersport AASR Facilities Rental Agreement

This Facilities Rental Agreement was entered into on _____, by and between _____, of _____ (Lessee)

and The Valley of Coudersport AASR, also known as the Coudersport Consistory (Lessor). The parties hereto, intending to be legally bound, and in consideration of the mutual covenants hereinafter contained, agree as follows:

Grant

Lessor, on the dates and times set forth herein, and subject to the terms and conditions of this Agreement, hereby grants to Lessee a license to use the following Coudersport Consistory facilities:

- ____ Lounge
- ____ Auditorium
- ____ Dining Hall
- ____ Choir Room
- ____ Robing Room

Rental date _____
Estimated number attending _____

Rental Fee

Lessee shall pay to Lessor as a rental fee for the use of the Facility, the total sum of _____ plus all other charges to be paid by Lessee under this Agreement (the "Rental Fee"). Rental fees are:

- Lounge <100 people - \$500
- Lounge >100 people - \$750
- Dining Room <100 people - \$350
- Dining Room >100 people - \$450
- Auditorium - \$1200

Deposit

- 1) A Booking Deposit of Three Hundred Dollars (\$300.00) is required at the time of booking the event. This secures the date for your rental and is non-refundable. The booking deposit will be applied to the total rental price if you use the facility.

- 2) A security deposit of Five Hundred Dollars (\$500.00) is due two weeks prior to the event. The Security Deposit, less any charges for damage or items or time used, will be refunded to the *Lessee* no later than three (3) weeks following your event.
- 3) The remainder of the amount owed must be paid at least two weeks prior to the event, and must be paid in cash, money order or credit card. Failure to pay the final amount by the due date will constitute a breach of contract and the function will be cancelled.

Rental Time

Rental is from 8:00 a.m. until 11:59 p.m. on the specified event date. The building must be vacated by 11:59 p.m. and will be locked.

Decorating Time

Decorating time for the event is from 8:00 a.m. until 3:00 p.m. on the day immediately preceding the event. One additional day preceding the event may be reserved for \$100.

Cancellation

All cancellations are to be made in writing with the Coudersport Consistory office.

Rental Areas

Please remember that you have only rented the specified areas of the building. If your guests are in any other part of the building, they will be asked to return to the rental area with a reminder that the rest of the building is off limits. If anyone continues to enter unrented areas of the building, they will then be asked to leave our premises. We are proud of our building. Please treat it with respect.

Alcohol

The use of alcohol is permitted at events and it is the responsibility of the *Lessee* to ensure all related laws are strictly followed. It is the sole responsibility of the *Lessee* to monitor consumption of alcohol and visibly intoxicated persons should not be served. Alcoholic beverages are not permitted on the porch.

Smoking

This is a "NO SMOKING" building. The term "SMOKING" includes use of electronic cigarettes or what is commonly called "e-cigarettes".

Liability Insurance

- a. A certificate of insurance and a policy endorsement naming The Valley of Coudersport AASR as an additional insured on the policy shall be provided to the Coudersport Consistory office at least three (3) business days before the day of the event. All Vendors working at the Coudersport Consistory during the event shall carry and maintain in full force and effect while working at the Coudersport Consistory compensation insurance, general liability insurance and policy endorsement naming the Coudersport Consistory as an additional insured showing the required insurance is in place. Notwithstanding the requirement for such insurance, the Vendor shall be required to also hold harmless, indemnify, and defend Valley of Coudersport AASR to the maximum extent allowed by law, from any and all liability arising from Vendors' use of the Coudersport Consistory, including the payment of the Coudersport Consistory's reasonable attorney's fees and costs incurred in defense of any actual or alleged liability.

- b. The use of any device, ride, or entertainment vehicle such as a trampoline, climbing wall, balloon, "bouncy-house" or any other amusement device which is not part of the facilities by the lessee is not permitted.

Restoration

All rented areas of the facility are to be cleaned to a condition similar to the state it was prior to the rental within 24 hours of the close of the event. If any damage occurs to the Coudersport Consistory or if any repairs or replacements need to be made to the Coudersport Consistory building, facilities or properties as a result of your exercise of your rights under this agreement, you agree to pay the Coudersport Consistory for any such damage, repairs, or replacements upon demand by the Coudersport Consistory.

Violation

If any violation of this agreement occurs, the event will be terminated.

AGREED TO AND ACCEPTED BY LESSEE

On this _____ day of _____, 20____

Lessee Signature _____

Printed Name of Lessee _____

Lessee's Title _____

Coudersport Consistory _____ Trustee Chair